# **ANNUAL GENERAL MEETING**

#### to be held at

\* Christ Church Hall, Guildford Road, Ottershaw

Wednesday 28th November 2001 at 8.00 pm

followed by

a cheese and wine reception

#### Attached:

- 1 Chairman's report
- 2 Formal notice of meeting and resolutions
- 3 Management accounts for the 12 months ending 31st December 2001 and proposed service charges for the year 2002.

## **Previously circulated:**

- 5 Minutes of the 2000 Annual General Meeting held on the 30th November 2000.
- 6 Report of the management committee, auditors' report and financial accounts for the year ended 31st December 2000.
  - \* Christ Church Hall is at the top of the hill past the Trident garage on the road to Woking. You may park opposite the Church.

# Notice is hereby given that the 2001 Annual General Meeting of the Company will be held at Christ Church Hall, Guildford Road, Ottershaw, Surrey on Wednesday 28th November, 2001 at 8.00 pm

## **AGENDA**

#### 1 - Minutes

To approve the minutes of the Annual General Meeting held on 30th November 2000, previously circulated.

#### 2 - Chairman's Report

To receive the report attached hereto

#### 3 - Report on Financial Accounts

To approve the report of the Management Committee and the Financial Accounts for the year ended 31st December 2000 with the auditor's report thereon, previously circulated

#### 4 - Auditors and Remuneration

To reappoint Kew, Ford & Co. registered auditors of Chobham as auditors to the Company and to authorise the Management Committee to agree their remuneration.

## 5 - Budget 2002

To consider and approve the following resolution:-

"That a general service charge be agreed for 2002 in the sum of £125 and where appropriate a sewerage service charge in the sum of £173, in both cases payable on the 1st January 2002."

#### 6 - Appointment of Management Committee

To approve the Management Committee for 2002. The following currently represent Members:

Freeholders N Eastment backup Neil Morgan
The Bothy J Athersuch backup Daphne Donnelly
Tulk House J Gower backup lorwerth Evans
The Managian K Peters

The Mansion K Peters backup Vacant

#### 8 - Any other relevant business

Registered Office: 60 High Street, Chobham Surrey GU24 8AA

By order of the Management Committee

K C Peters Company Secretary

## NOTE:

a member entitled to attend and vote may appoint a proxy to attend and on a poll vote instead of the Member. To be valid forms of Proxy must be received by the Company at least 24 hours before the time of the meeting. A Proxy need not be a Member of the Company.

22nd October 2001