OTTERSHAW PARK ESTATE COMPANY LIMITED

Minutes of the Annual General Meeting of the Company held at Christ Church Hall on Thursday 24th November 2005 at 8.00pm

The meeting was opened by the Chairman at 8.10pm. There being present 18 members representing 13 properties. The Chairman then thanked those members for attending.

Apologies were received from Mr. I. Evans and Mr. & Mrs. Bacarese-Hamilton.

<u>Minutes.</u> The minutes of the Annual General Meeting held on the 25th November 2004, having been previously circulated were taken as read approved unanimously and signed by the Chairman.

<u>Chairman's Report.</u> The Chairman reviewed his report, which had been previously circulated.

The following formal business was then transacted:

Report of the Management Committee and Financial Accounts for the year ended the 31st December 2004

The Secretary reported on the accounts. On a motion proposed by Sue Best and seconded by Margaret McHugh, the Accounts and Report were approved unanimously.

Auditors Remuneration.

On a motion proposed by Arnold Albon and seconded by Roy Egan the reappointment of Kew, Ford & Co registered auditors of Chobham as auditors to the Company was approved unanimously. Their remuneration to be determined by the Management Committee.

Projection 2006.

The Secretary reported on the Accounts for 2005 and the projection for 2006. Whilst the Company had a healthy Bank balance the Secretary pointed out that the Committee had not as yet quantified the cost of possible repairs to the bridge if they proved prohibitive consideration could be given to closing the bridge to vehicular access. In addition the Committee had experienced great difficulty in obtaining a contractor to carry out the recent resurfacing of certain of the estate roads. This did not bode well for the future where we may have to face considerably increased costs for this work. Whilst the service charge was increased last year he felt it prudent to suggest a modest increase to a figure of £150.00. This suggestion was approved unanimously. In addition he reported that negotiations were in hand to transfer the

Companies Deposit Account to the Alliance & Leicester Commercial Bank which on current figures should generate an additional £1,750 in interest.

Appointment of the Management Committee.

The Chairman confirmed that the existing committee members were prepared to continue in office. With the general agreement of the members the Management Committee was elected to serve by a single unanimous vote, as follows:

Freeholders (Nos 1-14, 26-29) The Bothy (Nos 15 - 25a) Tulk House The Mansion Nigel Eastment, back up Neil Morgan John Athersuch back up Carol Athersuch John Gower back up Iorwerth Evans Mark McDonald back up Graham Leon-Smith

Any other Relevant Business

<u>Street Lighting</u> Comment was made that certain of the lights to the entrance to the Park were not operating and in other instances they were obscured by trees. The Chairman agreed to investigate and correct the situation where necessary.

Bridge Bollards Arnold Albon suggested that the bollards needed repainting and this was agreed and would be carried out. He also believed that there was a spare bollard. John Athersuch advised that if so he did not know where it was hidden but agreed to investigate.

Margaret McHugh suggested that the main entrance to the Park was in need of considerable improvement. After a lengthy discussion it was agreed that she would discuss her proposals with the Secretary in order that firm proposals could be put forward.

Comment was made regarding the number of car accidents that occurred outside of the park. The Chairman advised that it was a known accident black spot and the local authority had recently erected a warning sign. It was agreed that the Committee would monitor the situation.

There being no further business after thanking the members for attending the Chairman closed the meeting at 20.45pm.

Nigel Eastment Chairman

Distributed December 2005

To be approved at the AGM in December 2006